Fax: (604) 525-1387

# Uptown Centre

## ELEVATOR ACCESS TIMES

**SECTION A REGULAR HOURS**

We hereby request the elevators to provide public access to the _____ floor during the following times:

Monday: from _____:____ A.M. to _____:____ P.M.

Tuesday: from _____:____ A.M. to _____:____ P.M.

Wednesday: from _____:____ A.M. to _____:____ P.M.

Thursday: from _____:____ A.M. to _____:____ P.M.

Friday: from _____:____ A.M. to _____:____ P.M.

Note: The building's regular business hours are 7:30 A.M. to 6:00 P.M. Monday to Friday. These are the hours that the main entrance doors are open. The hours that the elevators access each floor cannot exceed these regular building hours. The building is closed on Saturday and Sunday, and on Statutory Holidays.

Note: On floors with more than one tenancy, building management will determine the regular elevator access times taking into consideration the regular business hours of the tenants located on that floor.

**SECTION B SPECIAL TIMED EVENTS**

We hereby request the regular elevator access times to the _____ floor be **VARIED** as follows:

| Day of the week | Date | Elevator Start Time | Elevator Lock-Off Time |
|---|---|---|---|
| _____ | _____, 200__ | _____:____ A.M./P.M. | _____:____ A.M./P.M. |
| _____ | _____, 200__ | _____:____ A.M./P.M. | _____:____ A.M./P.M. |
| _____ | _____, 200__ | _____:____ A.M./P.M. | _____:____ A.M./P.M. |
| _____ | _____, 200__ | _____:____ A.M./P.M. | _____:____ A.M./P.M. |

First day back to Regular Hours: _____, _____, 200___
day of the week date

Other instructions: _____

_____

**TENANT AUTHORIZATION**

We hereby authorize the above regular elevator access times and/or timed events.

X_____
authorized signatory

_____ _____
date name and position