

Uptown Centre

PARKADE ACCESS AUTHORIZATION

SECTION A <i>To be completed by building management</i>	
<input type="radio"/> New	Transmitter Number: _____
<input type="radio"/> Replacement – <i>old transmitter number:</i> _____	Date Issued: _____
<input type="radio"/> Cancelled - <i>date</i> _____	Date Returned: _____
Comments/Other Information: _____ _____ _____ _____	

SECTION B <i>To be completed and signed by employer/authorized representative of the tenant</i>	
ACCESS TRANSMITTER TO BE ISSUED TO:	
Name:	_____ <small style="display: inline-block; width: 200px; border-bottom: 1px solid black; margin-bottom: 2px;"></small> surname <small style="display: inline-block; width: 150px; border-bottom: 1px solid black; margin-bottom: 2px;"></small> first name <small style="display: inline-block; width: 100px; border-bottom: 1px solid black; margin-bottom: 2px;"></small> initial(s)
Position/Title:	_____
Tenant Name:	_____
Vehicle Make and Model:	_____
License Plate Number:	_____
Permit Number: (assigned by Building Administration)	_____
TENANT AUTHORIZATION: We hereby request a transmitter for parkade access as well as access to the _____ floor(s) be issued to the above person.	
_____	X _____ authorized signatory
_____	_____
date	name and position

SECTION C <i>To be signed by the employee upon receipt of the parking transmitter</i>	
I hereby acknowledge receipt of the parking transmitter (the number on the back of the transmitter should match the transmitter number noted above). I agree that I will be solely responsible for this parking transmitter, and that I will not allow anyone else to use my parking transmitter at any time. I will return the parking transmitter to building management upon demand. I understand and agree that if I do not return the parking transmitter upon demand, or if the parking transmitter is lost or stolen, I will be responsible for the cost to replace the parking transmitter of \$50.00. I agree to abide by all rules and regulations relating to parkade access as set from time to time by building management.	
_____	X _____ signature
date	